



## **Instructions to submit a written statement under Rule 510**

Submit a Rule 510 statement to the Commission by writing/typing a maximum of two (2) pages on letter size (8.5 x 11), Arial 12 point/font size with 1 inch margins. You must include the following information and you must identify the document as a "510 Statement" and verify your submission by dating, printing your name and signing the statement:

Docket Number:  
Full Name:  
Mailing Address:  
Phone Number:  
E-Mail Address:

Submit an **original** Statement no later than 10 business days before the hearing for which this statement is being submitted. These deadlines can be determined by accessing the appropriate hearing schedule from the website. Statements received **after** the hearing may not be included in the record.

Email a PDF of your original statement to COGCC at [COGCC.Hearings\\_Unit@state.co.us](mailto:COGCC.Hearings_Unit@state.co.us) and in the subject line, type: **Rule 510 Statement Docket Number \_\_\_\_\_** (*locate number on Notice*). Statements must be sworn by signing at the bottom of the last page and shall not exceed 2 pages in length. Statements that are not properly sworn or received by deadline may not be included in the record.

We highly encourage like comments to be submitted as one statement signed by all supporters in agreement of the statement to eliminate repetitive statements being submitted.

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### **510. STATEMENTS AT HEARING**

- a. Any person may make an oral statement at a hearing or submit a written statement, according to instructions available on the COGCC website, prior to or at any hearing that relates to the proceeding before the Commission. The Hearing Officer will ensure written statements are provided to the Commission, Applicant, Protestors, and Intervenors (if a docket number is specified in the statement). The Commission, at its discretion, may limit the length of any oral statement or restrict repetitive statements. In an adjudicatory hearing, an oral statement will be excluded from the record unless:
  - (1) The statement is made under oath; and
  - (2) The parties to the hearing are allowed to cross-examine the maker of the statement.
- b. The Commission, at its discretion, may accept a sworn written statement into the record of an adjudicatory hearing with due regard to the fact the statement was not subject to cross-examination.
- c. The parties to the hearing will have the right to object to inclusion of any statement under this Rule 510 into the record. The Commission will note the objection for the record. If the Commission accepts the basis for excluding the 510 statement from the record the substance of the statement will not be considered by the Commission in making a decision on the matter at issue.