

## DIRECTIONS FOR VIEWING AND COMMENTING ON A PENDING DRILLING PERMIT APPLICATION OR LOCATION ASSESSMENT

When an oil company submits applications to drill a new well or recomplete an existing, producing well, the applications are posted on the COGCC website. By COGCC rule, these applications are available for Public Comment for a period of 20 days after posting.

Drilling a new well requires 2 permit applications:

- The Application for a Permit to Drill, Form 2, addresses the drilling and completion of the well below the ground.
- The Oil and Gas Location Assessment, Form 2A, addresses the construction of the well site location on the surface of the land.

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Please follow the steps below to access and review the posting for either of these permit applications.

1. Go to the COGCC website: <http://cogcc.state.co.us/>
2. Select the **PERMITS** link from the list in the dark blue border on the left side of the home page.
- 3a. For a Form 2, Application for Permit to Drill, select the **desired county** from the drop down list and click the **Go!** button:

**All Pending Applications for**  **County**

- 3b. For a Form 2A, Oil and Gas Location Assessment, select the **desired county** from the drop down list and click the **Go!** button:

**All Pending Location Assessments for**  **County**

4. From the list generated, click on the **blue number** in the *Status* column (the fifth column from the left) for the application you wish to view and/or comment on. This will open a new window with an automatic login to the eForm program.
- 5a. To View an Application Form:
  - Click on the **View** button (second column from the right) in the line of information for this application.
  - A .pdf version of the application will open in a new window.
- 5b. To View the Attachments:
  - Click on the [ ... ] button under *Attachments* (fourth column from the right) in the line of information for this application.
  - To view an attachment on the list, click on the **View** button at the right end of the line for the attachment.
  - To return to the application listing, click the **Close** button.
- 5c. To View the Comments:
  - Click on the **Comment** button (third from the right) in the line of information for this application.
  - To return to the listing, click the **Exit Comments** button.
6. To Make a Comment:
  - Click on the **Comment** button (third from the right) in the line of information for this application.
  - Click on the **New Comment** button.
  - You will be asked to enter text to validate your comment. Enter the text in the box and click the **Verify Text** button at the bottom.
  - **Enter your comment** in the comment box. You may copy and paste text from a different program.
  - Your comment will become part of the public record of the application. Your name, e-mail address and phone number, if entered, will not be visible to other public users.