

Completing a Form 12 Gas Facility Registration/Change of Operator – Instructions for Operators

Introduction:

Operators of natural gas gathering, natural gas processing, or underground natural gas storage facilities shall be required to register these facilities under Rule 312.i and provide acceptable financial assurance pursuant to Rule 711.

Section 1: The Form 12 request information of the current operator or the operator that is acquiring the facility. A COGCC assigned operator number and registered address of the operator shall be provided. A valid contact name and phone of an employee of the operator shall be provided preferable someone that can assist COGCC with any information regarding the operations of this facility. A topo map identifying the locations of this facility illustrating the legal location of this facility, i.e., qtr/qtr, section, township and range. COGCC is also requesting that latitude and longitude reading be provided. If this is a pipeline, the topo map shall illustrate the legal location of the pipeline. A site location map shall also be provided identifying and depicting all surface structures for all gas plants and gas compressor stations.


FORM
12
Rev 6/99

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State of Colorado

Oil and Gas Conservation Commission

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FOR OGCC USE ONLY

GAS FACILITY REGISTRATION/CHANGE OF OPERATOR

Use one copy of Form 12 for each facility being registered/change of operator. Per Rule 711, an operator is to provide financial assurance to ensure compliance with the 900 Series rules in the amount of \$50,000 or in an amount voluntarily agreed to with the Director, or in an amount to be determined by order of the Commission. Operators of small systems gathering or processing less than five MMSCFD may provide individual financial assurance in the amount of \$5,000. A facility map must accompany each new registration.*

OGCC Operator Number:

Name of Operator:

Address:

City: State: Zip:

Contact Name and Telephone:

No:

Fax:

Complete the
Attachment Checklist

	Oper	OGCC
Facility Map	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 2: Operator shall provide facility name (i.e., Platte Valley Gathering System, Bronco Gas Plant, etc) and number if the facility has already been registered. If this is a gathering system with additional compressor stations, an attachment shall be provided listing the name of the compressor station and the legal location of each and the longitude and latitude readings. The legal location of this facility shall be provided including the latitude and longitude readings. If this is a gathering system that crosses several townships and range, please provide this information in the next two lines. If the facility has a legal city/county address please provide this information. The state and county in which this facility resides shall be provided.

Operator's Facility Name and Number:

Location (QtrQtr, Sec, Twp, Rng, Meridian):

Address:

City: State: Zip: County:

Section 3: In this section, the operator shall indicate the type of gas facility operation by marking the appropriate box. Only one type of operation shall be marked. This form is not available electronically, therefore a paper form of the maps are acceptable. Estimated daily processing total shall be provided. The operator shall indicate where this facility is within a sensitive area by marking the appropriate box.

REGISTRATION
TYPE OF OPERATION

GAS-PROCESSING PLANT **GATHERING SYSTEM** **STORAGE FACILITY**

*A facility map must accompany each new registration and be resubmitted when significant changes have been made to the facility.
All gathering and distribution maps are to be submitted at a scale no smaller than 1:24,000; all processing facilities at a scale no smaller than 1:100.
All maps may be submitted digitally using DWG or DXF formats.

Estimated Daily Processing Total: _____ MMSCFD

Is the facility within a sensitive area according to Rule 901.e? Yes No

Section 4: If this gas facility is being sold to a new operator, the seller (principle agent or officer) shall sign in designated line. The selling operator name and number shall be provided. The title of the individual signing as seller shall be provided, and dated.

CHANGE OF OPERATOR

Seller's Signature	
Name of Operator	Operator Number
Title	Date

Section 5: The operator buying this gas facility shall provide a print name and signature. If a sale is being conducted, the signature shall be of the principal agent or officer of the company. The title of the individual signing as buyer or current operator shall be provided, and dated.

Buyer or Current Operator

I hereby certify that the statements made in this form are, to the best of my knowledge, true, correct, and complete.

Print Name: _____ Signed: _____

Title: _____ Date: _____

Section 6: This section will be completed by COGCC staff after review and approval. A facility number will be assigned to each facility type of operation and each associated facility after approval.

OGCC Approved: _____ Title: _____ Date: _____

CONDITIONS OF APPROVAL, IF ANY:

FACILITY ID: _____