

Colorado Operator's User Administrator Information

To utilize the eForm system to fill out forms online each user must have a user id and password. The creation of the user and their password will be the responsibility of the Colorado Operator's User Administrator (COUA). An operator who wishes to use eForm must designate a COUA. The COGCC must have received a Form 1A, Designation of Agent, for the individual that is selected as the COUA. This individual will be responsible for adding users to the system for that operator. The COUA will be able to update user's passwords, delete users and will be responsible for the activity of all the users assigned to that operator. Any individual that is entered into the eForm system must be listed on a Form 1A.

Please forward your request for a COUA to either Marc Fine at marc.fine@state.co.us or Ken Robertson at ken.robertson@state.co.us. In your request please provide the user's name, email address and a contact phone number. Once the COUA has been verified on a Form 1A and their account has been created, they will receive an email with their user id and password. Upon receipt of this information, they will be able to log into the system and start creating the remaining users for that operator.